



City of Leesburg
Building Department

**STANDARD FORM FOR REQUEST
OF TEMPORARY ELECTRICAL POWER**

The Contractor / Representative, _____, request temporary equipment and wiring checkout power for the following location;

PERMIT # _____

Said temporary power will be required for a period of _____ days to complete evaluation and testing of existing systems and wiring.

Requested connection date: _____

Power removal date: _____

The applicant understands and agrees that by the signature below, it is acknowledged, this is NOT a final electrical inspection or certificate of occupancy. The City of Leesburg, its employees, agents, assigns are held harmless should any accidents or injury occur as a result of application of power to this building during the above requested testing period.

Contractor / Representative Signature _____

Notary Stamp

CONTRACTOR / REPRESENTATIVE

Sworn to (or affirmed) and subscribed before me this

_____ day of _____, 20_____,

by _____.

Personally Known _____ OR Produced ID _____ OR
ID Produced _____

NOTARY SIGNATURE

By this signature, contractor / representative agree to the following terms of electrical pre-power;

Pre-power agreement
Minimum Requirements for Pre-power Approval

- 1 - Electrical license holder will need to submit to the Building Official in writing a completed pre-power form for approval. City of Leesburg pre-power form only will be accepted.
- 2 - Inspectors will be issued a pre-power inspection if approved by the Building Official.
- 3 - Building or structure will need to be weather tight, protected from the elements and all trades substantially complete (Building electrical, mechanical, and plumbing)
- 4 - Power room shall be lockable and the electrical contractor shall have the only key.
- 5 - Power shall be turned on for the intended approved purpose only.
- 6 - Pre-power is issued for a period of 30 days. Power will be disconnected if all trades do not have a final by that time.
- 7 - Life safety features will need to be operational and ready for testing within 48 hours of receiving power.
- 8 - No pre-power will be approved if the inspector locates any open boxes or bare wires.